



JJWC PROCUREMENT UNIT
AMP Standard Form No: 1
Revision No: 1
Revision Date: 16 August 2018

REQUEST FOR QUOTATION

Procurement of Semi-Expendable Properties for use in Office Space Expansion

RFQ No. **22-083 SVP**

Date: **October 17, 2022**

Company Name : _____
Company Address : _____
Contact Person : _____
Contact No. : _____

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate information could be basis for non-compliance. Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please accomplish and submit this form together with **Annex A, PhilGEPS Registration Number, 2022 Mayor's/Business Permit and Income Tax Return** to JJWC National Secretariat c/o BAC Secretariat, 140 Maginhawa St., Sikatuna Village, Quezon City or email to **rvcorpuz.jjwc@gmail.com cc: procurement@jjwc.gov.ph** on or before **October 21, 2022 at 12:00 P.M.**

ALMA C. ORTIZ
BAC Chairperson

Terms and Conditions:

- Award shall be made on per: item basis total quoted price. Lot Basis
- Quotation validity shall not be less than Thirty (30) days.
- Good/s shall be delivered within Please see Annex A
- Place of Delivery: Please see Annex A
- Terms of Payment: within 15-30 days from the receipt of billing statement per month
- Liquidated Damages/Penalty: (1/10) of one percent for everyday of delay shall be imposed.
- Indicate brand, model and country of origin.
- In case of discrepancy between unit cost and total cost, unit cost shall prevail.
- Warranty: Please see Annex A



**JUVENILE JUSTICE AND WELFARE COUNCIL
REQUEST FOR QUOTATION**

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ANNEX A

Company Name : _____
 Company Address : _____
 Contact Person : _____
 Contact No. : _____

RFQ No.: **22-083 SVP**
 Date: **October 17, 2022**

Item No.	Qty.	Unit	Purchaser's	UNIT PRICE	TOTAL PRICE	Bidder's Specifications			
			Specifications			(Please indicate the detailed specification in the space provided or write "COMPLY" if your quotation is compliant to the details)	Quantity	Unit Cost	Total Cost
			Procurement of Semi-Expendable Properties for use in Office Space Expansion						
	1	pc	Executive table, wooden, L-shaped, ergonomic design, with built-in pedestal/drawers and lock, 130-150cm (L) x 120-150cm (W) x 75-80cm (H), side table <u>left side orientation</u>	20,000.00	20,000.00				
	1	pc	Executive table, wooden, L-shaped, ergonomic design, with built-in pedestal/drawers and lock, 130-150cm (L) x 120-150cm (W) x 75-80cm (H), side table <u>right side orientation</u>	20,000.00	20,000.00				
	2	pc	Bookshelf, metal, 5 open and adjustable layers, 90-100cm (L) x 20-25cm (W) x 170-190cm (H)	9,000.00	18,000.00				
	10	pc	Office table, wooden, with built-in drawers and lock, 100-120cm (L) x 60-70cm (W) x 75-77cm (H)	10,000.00	100,000.00				
	10	pc	Office chair, ergonomic design, fabric seat, mesh back rest, with armrests, adjustable seat height, swivel, with durable/stable base with casters	4,000.00	40,000.00				
	10	pc	Mobile pedestal, steel, with 3 drawers and central lock, pencil tray and file divider, with 5 casters, 55-57cm (L) x 40-42cm (W) x 65-67cm (H)	5,000.00	50,000.00				
	15	pc	Steel rack, all metal, 5 adjustable shelves, heavy duty, 4 layers fit for upright legal size folders	5,000.00	75,000.00				
	8	pc	Conference/study table, 2-seater, extendable, wooden/MDF/MFC board, metal/wooden legs	5,000.00	40,000.00				
	16	pc	Conference chair, highback, leatherette seat and back, seat height adjustment, tilt mechanism, with armrests, chrome base with casters	4,500.00	72,000.00				
	1	pc	Motorized projector screen, wall mounted, at least 84" diagonal (16:9) screen size, with remote control, including installation	20,000.00	20,000.00				
	2	set	Combi blinds, 50" (W) x 75" (H), synthetic fiber material, plain color, including installation	5,000.00	10,000.00				
	2	set	Combi blinds, 60" (W) x 60" (H), synthetic fiber material, plain color, including installation	4,500.00	9,000.00				
	1	set	Combi blinds, 50" (W) x 50" (H), synthetic fiber material, plain color, including installation	3,500.00	3,500.00				
	1	pc.	Baby changing table, solid wood, with built-in drawers/shelves, movable	17,000.00	17,000.00				
	1	pc.	Sofa, 2-seater, upholstered leatherette/fabric seat and back, heavy duty, with cushions and arm rests	16,000.00	16,000.00				
	3	pc.	Dresser, wooden/MDF, with built-in cabinets/ drawers and half-body size mirror, with stool	10,000.00	30,000.00				
			Delivery Period: 15 calendar days from signing of the Purchase Order						
			Nothing Follows						
			Approved Budget for the Contract (ABC) : PhP 540,500.00						
			Charged to JJWC 2022 GAA Funds						

PURPOSE : for use in JJWC office expansion, Conference Hall, Staff House, lactation station, occupational safety and health, and COVID-19 engineering controls
PR No: 2022-10-260


ALMA C. ORTIZ
 BAC Chairperson

 (Signature over printed name)
 Supplier